



# Constitution of the Berowra RSL & Youth Club Swimming Club

Amended - Season 2007-2008

1. The club shall be called the Berowra R.S.L. & Youth Club Amateur Swimming Club and its membership shall be confined to amateurs as defined in the handbook of the New South Wales Amateur Swimming Association and hereinafter be referred to as the club.
2. The aim of the club is not to turn out potential Olympians, but to give boys and girls confidence in themselves as swimmers. Also to enjoy the water without fear, to learn strokes and participate in friendly competition.
3. The colours of the club shall be maroon and white and shall be worn by members of the club selected to represent the club.
4. The management of the club shall be vested in a committee consisting of twelve (12) members as set out in paragraph (5)
5. The following positions shall be elected at the Annual General Meeting.

President	Vice President	Secretary
Treasurer	Handicapper	Assistant Handicapper
Starter	Chief Timekeeper	Chief Judge
Marshall	Clothing Officer	Webmaster

Positions not filled at the A.G.M. to be selected by the committee.

6. Delegates to Zone 6 to be appointed by the committee.
7. Two delegates to be appointed by the committee to the Berowra RSL Youth Club.
8. The committee shall meet monthly during the swimming season months October to March inclusive and again as required during the remainder of the year. Six (6) being a quorum.
9. Extraordinary Committee meetings may be called at any time at the direction of the executive (President, Vice President and Secretary). Seven (7) days notice of such a meeting to be given to all committee members.
10. The Annual General Meeting must be held within three (3) calendar months of the close of the swimming season.
11. The President, who shall be chairman of all general and committee meetings, shall have a deliberate vote.
12. The committee shall have the power to form any sub or social committee required.
13. Standing orders at all meetings shall be:
  - a. Reading and confirming or prior minutes
  - b. Business arising out of such minutes
  - c. Correspondence
  - d. Finance
  - e. Reports and recommendations of sub committees
  - f. General Business
  - g. Closure

14. The club year and membership shall be valid for a period of 12 months from the date of the first swim meet of that calendar year.
15. The club shall commence summer season swimming events on or prior to the second Sunday in October, the committee shall determine starting time. Such swimming shall continue up to and including the last Sunday in March, or as determined by the committee.
16. Juniors are those members 12 years of age and under and seniors are those members 13 years of age and not yet 25 years of age for the purposes of the medley race in the club championships (see clause 36) .
17. Juniors are those members 9 years of age and under , Intermediates are 10,11 and 12 years of age and seniors are those members 13 years of age and not yet 25 years of age for the purposes of the 100m race in the club championships (see clause 36) .
18. The New South Wales R.S.L. Council will determine the Ages for Berowra RSL & Youth Club N.S.W. R.S.L. carnivals.
19. Any member violating the rules of the club, or misconducting themselves or acting contrary to the general wishes or policy of the club shall be notified in writing and may be expelled or suspended by a vote of two thirds majority of the committee present at a special meeting convened for the purpose. Any member so expelled or suspended shall forfeit all claims to the property and privileges of the club and shall cease to be a member for the duration of the expulsion or suspension, yet shall be given the right to appeal to the members of the Berowra RSL Youth Club Swimming Club at a general meeting.
20. A tentative race program for each season shall be drawn up by the committee and published in the first newsletter.
21. All monies received must be remitted regularly to the Treasurer of the Berowra R.S.L. Youth Swimming Club.
22. Payments of monies are to be made only on authorization of the Treasurer of the Berowra R.S.L. Youth Swimming Club, after approval by the committee. Signatories to the bank account of the Berowra RSL Youth Swimming Club shall be Treasurer, President and one other committee member.
23. These rules may be altered or amended at General Meetings, a two thirds majority of those present is required subject to due Notice of Motion 21 days notice having been given.
24. In the event of anything occurring not within scope of these rules, the committee shall deal with it at its discretion.

### **Administration**

25. Duties of the various office bearers:

#### **President**

Shall preside at all meetings. Shall be responsible for the correct administration of the rules as laid down herein. Shall ensure the proper conduct of all activities of the club.

#### **Vice President**

Shall deputise for the President when necessary. Shall assist the President in the conducting of their duties.

**Secretary**

Shall attend all meetings of the club. Shall be responsible for recording the minutes of business there at issue notices of meetings, attend to all correspondence, take charge of all papers and is empowered to receive monies on behalf of the club. Shall account for all such monies to the Treasurer.

**Treasurer**

Shall be responsible for the collection of club monies prior to the commencement of club activities as laid down by the Management Committee of the Berowra R.S.L. Sub Branch Youth Club. Shall be responsible for the recording of such payments and any other monies raised. Shall table a financial statement at each committee and general meeting.

**Handicapper**

Shall control handicapping of the club events and keep all necessary records, including the monthly points score competitions. Shall co-opt other assistance as considered necessary to perform such duties.

**Assistant Handicapper**

Shall assist the Handicapper as directed and shall be deputise for the Handicapper as necessary.

**Starter**

Will control and start all events and carry out the starting rules for the championships and handicap control as set out in the N.S.W.A.S.A. handbook.

**Chief Judge**

Is responsible for judging the places at all swim meetings, required to obtain the assistance of two (2) other judges. The three (3) judge the placing in accordance with the practices of the N.S.W.A.S.A.

**Chief Timekeeper**

Will be required to appoint as many other assistant timekeepers as required and issue them with approved watches.

**Marshall**

Shall be responsible for the marshalling of all races.

**Clothing**

Responsible for such clothing as approved by the committee.

**Webmaster**

Responsible for maintaining and updating the website including content, links and design.

**Active Swimming Sections**

26. Each member desiring to compete will be required to do two (2) time trials over one lap of the pool, on which their handicap will be based for various distances, unless moving from 30 metres to 50 metres where one (1) time trial will be required.
27. Age is determined to be the age of the child at the date of State Championships.
28. Berowra RSL Swimming Club Championships qualification rules:  
Swimmers must have competed on Sunday mornings for at least 40% of swims (from the beginning of the season) and be registered as swimmers of Berowra RSL Swimming Club to be eligible to compete in the Club Championship. Some allowances will be made, at the discretion of the committee, for members who may have a good reason for not having been able to comply with this regulation. Age qualifications for Zone 6 Carnival shall be the age at the date of the RSL State Carnival.
29. A swimmer can no longer compete in a 30 metre event once they have progressed to the 50 metre event.
30. There shall be no disqualifications for incorrect stroke etc. on Sunday mornings. Advice may be given on Sunday mornings to any children with incorrect strokes, as swimmers will be disqualified at Club, Zone 6 and State carnivals if form strokes are not done correctly.
31. Points score shall be tabulated as follows:

Place	Points	Dead Heats - Points
1 <sup>st</sup> place	5 points	half the combined first and second points. Second to receive third place points
2 <sup>nd</sup> place	4 points	half the combined second and third place points. No third place
3 <sup>rd</sup> place	3 points	halve third place points
Swim	2 points	

32. Two (2) inter-club competitions shall be conducted between Berowra and Hornsby R.S.L. Youth Club, swimming clubs, each season.
33. Record attempts may only be made at Club Championships, Zone and State meetings and at interclub meets with Hornsby (where at least (two) timekeepers are used for each swimmer).
34. Members must be present at the heats and club championships to qualify.
35. The committee shall determine the value of trophies and events for which they are awarded.

**Club Championships**

36. The following Championship events (subject to State Championship rules and at the direction of the committee) shall be contested each season.

7 years & under	30 metres Freestyle, Breaststroke, Backstroke & Butterfly
7 years & under	50 metres Freestyle, Breaststroke, Backstroke & Butterfly
8 years	
9 years	

10 years	
11 years	
12 years	
13 years	
14 years	
15 years	
16 years	
17 years +	
Open	100 metres Freestyle - Junior , Intermediate & Senior 200 metres Medley – Junior, Senior

37. In the event of their being heats for a club championship, there will be no final and points will be awarded based on the fastest swimmers from the heats.

38. Ribbons will be awarded as follows:

Place	Attendance (40%+)		Attendance <40%	
	Ribbon (7 years & +)	Ribbon (8 years +)	Ribbon (7 years & under)	Ribbon (8 years +)
1 <sup>st</sup>	Blue	Blue	Yellow	Yellow
2 <sup>nd</sup>	Red	Red		Yellow
3 <sup>rd</sup>	Green	Green		Yellow
4 <sup>th</sup>	Yellow	Yellow		Yellow
other	Yellow	none		none

39. Championship placing shall not count in the points score competition.

40. All events shall be conducted on the date set down unless circumstances beyond the control of the club committee intervene.

41. Swimmers must contest only championships set down for their respective age groups.

**Zone 6 representation**

42. Swimmers must have competed on Sunday mornings at least 50% of swims (from beginning of season) and be registered as swimmers of Berowra RSL Swimming Club to be eligible to represent Berowra at the Zone 6 carnival. Some allowances will be made, at the discretion of the committee, for members who may have a good reason for not having been able to comply with this regulation. Age qualifications for Zone 6 Carnival shall be the age at the date of the RSL State Carnival.

**Zone 6 selection criteria for RSL State Team:**

43. Regardless of the number of individual events a swimmer wins at the Zone Carnival, each swimmer can swim a maximum of two (2) individual events at the State carnival, but is guaranteed selection in only one (1) event.
44. The decision as to the number of events and the strokes lies solely with the Zone 6 selection committee and is final.

**Trophies**

45. The allocation of trophies shall be conducted by the President, Handicapper and one other as nominated by the committee, who shall make the selection on the basis as laid down in the above rules.
46. Trophies will be presented at the end of the season.
47. Most Outstanding Performer: awarded on the following basis. The winner is the member who gains the most individual points in the Club, Zone and State Championships.

1 <sup>st</sup> place	5 points
2 <sup>nd</sup> place	4 points
3 <sup>rd</sup> place	3 points
Selected to swim	2 points
Reserve	1 point (there will be no reserves in Club Championships)

48. Age Champions: awarded according points earned at Club Championships as above.

49. Perpetual trophies:

100m Freestyle and 200m Medley trophies will be awarded based on points earned at Club Championships.

All other perpetual trophies awarded according to points earned throughout the season.

50. Most Improved 50m Girl and Boy: presented to the member who has improved their times for the season over 50 metres, taking into account improvement over previous season. An Encouragement award will be presented to the "runner up" Girl and Boy in this category.
51. Most Improved 30/50m Girl and Boy: presented to the member who has improved their times for the season and shown significant improvement in progressing from 30 to 50 metres in more than 1 stroke. An Encouragement award will be presented to the "runner up" Girl and Boy in this category.
52. Most Improved 30m Girl and Boy: presented to the member who has improved their times for the season over 30 metres, taking into account improvement over previous season.